# Creation Fund

## Timeline and Budget Templates

Applicants may upload a project budget and timeline using the templates provided or use your own. We know that the future is unpredictable at this point. Approach the timeline/budget as a planning tool, recognizing that timelines and plans may shift. If needed you may explain the budget in the budget narrative section of the application.

##### Instructions for this form:

1. Complete Sections 1 and 2.
2. Upload completed document with online application.

### Section 1: Project Timeline

##### Instructions:

1. List activities that funds will support. Examples: research, travel, online rehearsals, meetings, studio time, etc.
2. Activities should correspond with Project Narrative and Budget.
3. For date fields, use the MM/DD/YY format.
4. The first row contains an example entry that you can delete.

| **From** | **To** | **Activities** |
| --- | --- | --- |
| 9/15/24 | 10/1/24 | Something here |
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### Section 2: Project Budget

#### Expenses

##### Instructions:

1. Please provide a budget outlining income and expenses.
2. Expenses should correspond with Project Narrative and Timeline.

| **Description** | **Amount** |
| --- | --- |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
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|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
| **TOTAL** | $ |

#### Income

##### Instructions:

1. Indicate status of income, for example, if resources are pending or confirmed. Matching funds are not required.
2. Examples: Foundation X grant, in-kind services or facilities, cash, earned income, donations, workshop fees, etc.
3. The first row contains an example entry that you can delete.

| **Status of Income** | **Description** | **Amount** |
| --- | --- | --- |
| Pending | Creation Fund (minimum of $15,000) | $15,000 |
|  |  | $ |
|  |  | $ |
|  |  | $ |
|  |  | $ |
|  |  | $ |
|  |  | $ |
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|  |  | $ |
|  |  | $ |
|  |  | $ |
|  |  | $ |
|  |  | $ |
|  |  | $ |
|  | **TOTAL** | $ |