



**Performing Americas Program Creative Exchange Residency- RFP
 Projects occurring between October 1, 2016 and September 30, 2017
 DEADLINE: SEPTEMBER 16, 2016**

OVERVIEW

The Creative Exchange is a competitive grant program of the National Performance Network (NPN) that annually funds international artistic exchange projects in the performing arts between Latin America and the Caribbean and the United States. This initiative of NPN's Performing Americas Program (PAP) addresses the need for artists and hosts alike to engage in 2-5 week residency projects, which deepen relationships with communities, foster the creation of new performance, and expand presenting and/or work opportunities for artists and hosts from all over the hemisphere through international cultural exchange.

Creative Exchange Activities - Goals and Structure

From October 1, 2016 to September 30, 2017, NPN will fund a limited number of residencies and mobility travel by Latin American and Caribbean performing artists and arts professionals conducting activities at U.S. host sites, (both NPN Partners and select associate sites), and U.S. performing artists and arts professionals conducting residencies in Latin America and the Caribbean. The Creative Exchange is flexible by design, allowing participating organizations and artists to exercise creativity in structuring projects. For example, residencies can support technique workshops and master classes, arts administration and technical theater seminars, and/or the setting of a work by the residency artist on a host company or a group of local artists. Activities such as teaching intensives, lecture demonstrations, and research are considered eligible and standard residency practices. Projects may also involve collaborations with other artist-companies, and arts and community-based organizations that have parallel institutional purposes. At the time of application, artist and host site for proposed projects must be identified.

The Creative Exchange has two application options:

- The Creative Exchange Residency
- The Creative Exchange Mobility ([Please refer to the Mobility guidelines and application form](#))

The Creative Exchange Residency aims to:

- Increase access to international artists for NPN Partners and other U.S.-based host sites, as well as to members of La Red and other colleague organizations in Latin America and the Caribbean, that have the facilities and infrastructure to host extended educational/creative/skill building residencies for up to two artists.
- Reinforce and deepen relationships already developed through PAP touring and peer exchange through curator travel. Artists, NPN Partners and La Red sites that have participated in PAP performance-focused residencies are encouraged to apply for the Creative Exchange. However, you do not have to have been previously supported through PAP to be eligible.
- Provide individual artists with exchange opportunities not directly linked to the touring of finished work. Artists may develop new work and methodologies, and pursue research in an environment of cultural exploration that is stimulating, challenging and productive for their artmaking without having to produce a final performance.

Performing Americas Creative Exchange Calendar 2016 - 2017

July 2016	Guidelines and Application forms are posted online, and e-mailed to NPN and La Red members and other associate organizations and colleagues in the U.S., Latin America and the Caribbean
July 1, 2016 – September 15, 2016	Required phone or email consultation with PAP staff
September 16, 2016	Deadline for completed applications
October 1, 2016	Earliest date for projects to begin and disbursement of funds
September 30, 2017	Latest end date for projects

Application Tips:

1. Read guidelines and application instructions carefully. You will be required to have a telephone or email consultation with project staff prior to submitting your application. PDF versions of guidelines in English, Portuguese and Spanish can be accessed at: <http://npnweb.org/whatwedo/international-program/performing-americas/guidelines-3>.
2. The new, online applications for the Creative Exchange Residency and Mobility Applications in English, Portuguese and Spanish can be located at: <http://npnvan.submittable.com/submit/57208>
3. The Creative Exchange program is not intended as tour support. Applications whose main activity is public performance will not be considered competitive.
4. Proposals may be submitted in English, Portuguese or Spanish

For additional questions regarding NPN's Performing Americas Creative Exchange, please contact Elizabeth Doud at 305.851.3342 or write to edoud@npnweb.org.

For Creative Exchange residencies, selection criteria and considerations used in reviewing the proposals will include:

- The applicant (Host) organization's capacity and resources to carry out the project
- A clear articulation of the creative project purpose and goals, and how they relate to those of the artist
- The relevance of the project for the host and the impact on the local community
- The cultural, geographic, and artistic discipline diversity of the organization and artist submitting the application

For a list of projects that have been funded, please refer to the NPN Creative Exchange webpage:

<http://npnweb.org/whatwedo/international-program/performing-americas/creative-exchanges/>

PROPOSAL DETAILS AND PROCESS

Creative Exchange Residency Application Requirements:

- All completed online application forms and required attached materials must be submitted electronically and received via the online application system by September 16, 2016. **No applications will be accepted after this date.**
- **Applications must be submitted by the Host organization for all Creative Exchange Residency projects.**
- Applicants can request support for a maximum of two artists. This may be for two residency artists or one residency artist and one bilingual assistant. Award funds support artist fees, international round-trip transportation and an administrative stipend.
- The Host Applicant will be responsible for providing housing, the equivalent of \$40/day/person per diem or meals, and local logistical support.
- Projects must occur between October 1, 2016 and September 30, 2017. The residency time period must be clearly articulated in the application and letter of intent from the artist. While the residency activity may occur up to September 30, 2017, all residency award agreements must be completed and signed by June 1, 2017.
- A PDF version of signed artist statement from the residency artist(s) must accompany the application packet in the form of a letter of intent to carry out the proposed residency project.
- A project budget must be submitted as an upload using the PAP Creative Exchange Budget template.
- Up to five pages of PDF versions of the Host applicant's organizational brochure, critical reviews or other materials as appropriate are required as separate attachments to application.
- In September 2016, projects will be reviewed by a panel consisting of NPN and La Red members, independent artists, as well as NPN staff.

Creative Exchange Residency Award Amount

Proposal budgets and awards will be based on current NPN weekly artistic fees, an administrative allowance, and round-trip international travel. Funds will be paid to U.S. NPN Presenters for Latin American artists (unless otherwise agreed), and to U.S. artist conducting residencies in Latin America and the Caribbean. Funds are allocated based on the following:

- \$700/week per person (artist fee)
- \$500 per residency period (administrative allowance to cover local visa and other administrative costs)
- Up to \$1500 per person (roundtrip airfare [coach] to residency site)

Eligibility for Creative Exchange Residency Applications

Host organizations must submit the project application. Host organizations are eligible to apply if:

- They are located in the United States, Latin America (including Brazil and any non-Spanish speaking county in Central or South America) or the Caribbean.
- The identified artist(s) is a resident of the United States, Latin America (including Brazil and any non-Spanish speaking county in Central or South America) or the Caribbean.
- They have a phone or email consultation with PAP staff by September 15, 2015. Please contact Elizabeth Doud at 305.851.3342 or write to edoud@npnweb.org.
- They complete application and submit all of the required materials on behalf of the artist and project online at: <https://npnvan.submittable.com/submit/57208>.
- They agree to provide lodging, per diem, local transportation, appropriate workspace, and program administration at their own expense (*since awarded funds are only for the above mentioned artistic fees and airfare and are paid directly to the artist*)

Decision Making & Criteria

A peer review panel consisting of NPN and La Red members, and independent artists will review all applications and make recommendations to the NPN staff based on the listed project criteria in these guidelines. **Note: Members of the peer review panel are not eligible to apply for Creative Exchange program support.**

Successful proposals will demonstrate:

1. Logistical, administrative, financial and organizational capacity of the host organization (as based on past history of hosting extended residencies, press and marketing materials provided, etc.)
2. Evidence that the skills and interests of the artist correspond with the intention of the project
3. Explanation and support of the artistic quality and impact the project will have on the target community or organization
4. A clear articulation of project means and goals (timeline, activities, resources)
5. The cultural, geographic, and artistic discipline diversity of the organization submitting the proposal

Distribution of Awards

NPN announces awards by email. NPN disburses 75% of the total residency award upon execution of residency award agreement prior to artist travel, and releases the remaining 25% of the award upon receipt of a Final Report from the Artist after completion of the residency.

Project Changes

If the intent of the project changes or if the residency artist changes from the initial application, NPN must be notified in writing as soon as possible to determine award eligibility.

Reporting Requirement

Within 30 days of the completion of the Residency Pilot Project, the host organization must submit a Performing Americas Final Report and supplemental materials crediting NPN. *Final report forms are available for download at <http://npnweb.org/whatwedo/international-program/performing-americas/guidelines-3>.*